

## Big Picture Database Login Information 03/27/2020

Big Picture is the database the Division of Emergency Medical Systems uses to store ambulance and personnel license and contact information. In order to receive notices from the Division, it is crucial that you keep the information up-to-date. Email is an important part of the Division's communications. Please keep your email updated and put the Divisional emails on your safe sender list.

To logon to Big Picture to update your information, click on Joe Trauma on the bottom right corner of the Division's homepage. <a href="https://www.ndhealth.gov/ems">www.ndhealth.gov/ems</a>



If you have not logged in before, you must follow these steps:

- 1. Go to the login page of Big Picture (<a href="https://demst.ebigpicture.com/db/live/startup.aspx">https://demst.ebigpicture.com/db/live/startup.aspx</a> or by clicking on the Joe Trauma badge in the bottom right corner of our homepage <a href="https://www.ndhealth.gov/ems">www.ndhealth.gov/ems</a>).
- 2. Click on the 'forgot password' link.
  - a. You will be asked to enter your username (your license number) and email address.
- 3. You will then receive an email from sender: 'relay@albertsonconstulting.com,' containing a link to create a new password.
  - a. Click on the link within the email.
  - b. Enter your new password.
    - i. The new password will need to be a minimum of six characters in length including the minimum of one upper case letter, one number and one special character.

While making updates to your record, keep in mind that all changes go through an approval process within the Division, therefore changes will not immediately be seen.

If you have any trouble, please contact our office at 701.328.2388 or by email at <a href="mailto:dems@nd.gov">dems@nd.gov</a>.